

N.A.M COLLEGE KALLIKKANDY



IQAC ACTION PLAN

2017 To 2018

IQAC ACTION PLAN 2017-18

ACTION PLAN

- To constitute a committee to implement a computerized and centralized attendance system.
- To improve the communicative skills of the students
- To organize seminars and workshops by each department.
- Completion of the construction of the new academic block
- Encourage research publication of faculty members.
- Collaboration and Memorandum of Understanding with eminent institutions
- To implement language laboratory as per the recommendation of NAAC peer team
- To initiate the value-added programmes like WWS, SSP,
- To strengthen Tutorial hours, Remedial Classes, library orientation, motivational training, leadership training and Communicative English Training.
- To associate the college alumni with the institution for contributing to academic and non- academic matters
- To commence college and department extension activities
- To complete the construction of 400 hundred meters track.
- To complete the work of student facility centre and indoor stadium
- To implement the computerized and centralized attendance record system.
- To initiate various Green and Eco-friendly Campus programmes
- To submit AQAR report and department wise result analysis in time
- To maintain the discipline of the campus and installing CCTV in the campus
- TO initiate Research projects on environmental and social issues

IQAC ACTION TAKEN REPORT

1. A committee consisted of Sri. Noufal K.P and Sri. Haseeb V.V (Assistant Professors, Department of Computer Science) was formed to take necessary steps for the implementation computerized and centralized attendance record system. The system was implemented. But later on, it has been resolved to maintain both attendance register and computerized consolidated attendance statements.
2. Communicative English programme for First year students were organized with the support of Faculty members of English Department
3. The principal directed all Heads of departments to submit proposals of seminars and workshops to be organized in 2017-18. Accordingly, three seminars, one workshop and one invited lecture have been conducted.
4. Heads of departments have been informed about the continuation of remedial and special classes as usual and the same has been implemented.
5. As decided the IQAC meeting, library orientation programmes for First semester students were conducted.
6. The college librarian was asked to submit a report on library usage by students from 1st June 2017 up to 20-09-2017. He has submitted the report.
7. Construction work of 400-meter track and Student Facility Centre completed. The work of indoor stadium is going.
8. Discipline committee took necessary steps for maintaining campus discipline.
9. IQAC started the preparation of AQAR of 2016-17.
10. A resource person has been contacted and a tentative date (05-10-2017) of seminar has been fixed for IQAC seminar for teachers and administrative staff. However, it could not be organised.
11. The performance of students in model examination was discussed in PTA meetings.
12. The principal discussed the matter of CCTV installation with the Management, which offered positive action for the same.

13. IQAC held a meeting with all faculty members and Management representatives of the college to discuss the establishment of a Research Centre of the college. In principle, the proposal of the Research Centre was unanimously approved and IQAC was entrusted to take further necessary steps for this purpose.
14. Remedial and special classes and Student Support Programme (SSP) were conducted during this academic year.
15. As part of developing Eco-friendly campus, planting of saplings, save water for future, paper and e-waste recycle programme, waste management etc were implemented.

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