

N.A.M COLLEGE KALLIKKANDY



IQAC ACTION PLAN

2019 To 2020

IQAC ACTION PLAN 2019-20

ACTION PLAN

- To prepare and submit AQAR on time.
- To conduct training programmes for faculty members to familiarise online platform of teaching.
- To conduct orientation programme for teachers and non- teachers on SSR preparation and documentation.
- To constitute a website committee and to renovate the college website.
- To conduct library orientation for the first semester students.
- To evaluate the progress of department activities like workshops, seminars, MoU and other academic matters
- To extend the hands to the flood victims and related trauma care as part of extension activity.
- To conduct remedial classes, mentoring, tutorial classes,
- To collect feedbacks and student satisfaction survey
- To conduct academic and administrative audit.
- To summon PTA to discuss academic matters.
- To establish a power transformer to solve electricity power cut.
- To strengthen the department Wi-Fi network, and to update college website.
- To commence department wise certificate courses, Value added and Diploma courses,
- To prepare college newsletter
- To conduct online examinations.
- To strengthen the involvement The Women's Cell in the college to conduct various value-added programmes

ACTION TAKEN REPORT

1. Preparation of pending AQAR is on progress, which will be submitted at the earliest.
2. Conducted a training programme for faculty members on various online teaching platforms and started online classes.
3. Conducted orientation for teaching and non-teaching staff on the preparation of SSR.
4. The college website has been renovated with a new domain name. A website committee has been constituted to update and monitor the website services.
5. Library orientation programme for first semester students has been completed by November 2019.
6. Plans prepared in the previous years have been executed. Completed water supply scheme signed MOU with Nadapuram Urban Co-Operative Bank Ltd., and LULU sarees and textiles Pvt.Ltd.
7. All department conducted seminars and workshops.
8. A committee has been constituted for assessing the status of department level documentation for the preparation of SSR.
9. As the part of extension programme variety of programmes like house construction for flood victim, financial assistance for maintenance of house and medical treatment, training programmes for Kudumbasree members, seminars and workshop for school students etc. were conducted.
10. The department of Computer Science and History conducted programmes in the nearby schools, as the part of interaction with schools in the locality of the college.
11. Remedial and Mentoring sessions were conducted.
12. All class PTA meeting were held before January 30th 2020.
13. Feedback of all students and SSS from outgoing students were collected and processed.
14. AAA has been conducted in February 2020.
15. The decision to establish separate power transformer in the campus was sanctioned by the management.
16. Departments submitted proposal to conduct seminars and workshop.

17. The work to provide 'wifi' connectivity to all departments has been started.
18. Online classes were started by every department. Decided to submit a report of the class before the principal in every week.
19. Modification needed for the newly designed website were discussed by the committee and communicated with the agency to make necessary changes and updates in the website.
20. Online PTA meeting of III and V semester students were conducted. The meeting discussed the problems faced by the parents and students in the online mode of teaching.
21. MOU were signed with Uralunkal Labour Co-Operative society Ltd.
22. Released the college newsletter Reverberates.
23. All the departments started certificate, Value added and Diploma courses.
24. Departments were conducted internal examination through online mode.
25. Webinars on Health and Hygiene, Wellness of Women and Cancer Awareness were conducted by Women Cell.