

N.A.M COLLEGE KALLIKKANDY



IQAC ACTION PLAN

2021 To 2022

IQAC ACTION PLAN 2021-22

ACTION PLAN

- To collect AQAR related data from the Departments and college office
- To continue online classes and submit weekly report to the principal and to consolidate online attendance of the students and the topics handled by the teachers.
- To prepare academic calendar.
- To conduct feedback system and remedial classes.
- To honour university toper and rank holders.
- To continue certificate courses for the year 2021-2022
- To continue mentoring classes
- To start Orientation class and Bridge Course for the newly joined students.
- To summon PTA of each class and discuss the academic and non- academic progress of the students.
- To summon the management team to discuss the progress of the NAAC related work.
- On AQAR submission and Faculty Development Programme.

IQAC ACTION TAKEN REPORT

1. Collected all the data from departments and college office required for AQAR-21 preparation and started preparation.
2. Online classes were started by all the departments via Google Classroom, Google Meet, and shared recorded videos. The consolidated reports of student's attendance and topics handled by each faculty were collected weekly.
3. Academic calendar for the current academic year has been prepared and discussed in the College Council and the same was uploaded in the college website.
4. Feedback from students, teachers and parents were collected and remedial actions were taken.
5. Remedial classes for weak students have been conducted and the report was collected from the in-charge faculty in-charge.
6. A programme named 'Vijayotsavam 2021' was conducted on 28th July-2021, to honor the toppers in the final year University examinations and cash awards were distributed to the toppers.
7. Collected soft copy of the data related to AQAR and SSR preparation from the departments.
8. Implemented certificate course and value-added courses in 2021-22 academic year and started classes in each department.
9. Mentoring classes were conducted for all the second-year students and reports including the attendance of the students were also collected from the concerned faculty members.
10. Conducted orientation Programme, during November and December-2021, for the newly admitted undergraduate students and reports were collected by the IQAC.

11. Bridge courses for the first-year students were held according a prescribed time table and syllabus, report of the same was submitted to IQAC.
12. PTA meetings for all the classes were held in the last two weeks of January-2022 and report was submitted to Dr. Haseeb V V, the Gen. Secretary of PTA committee.
13. A meeting with management was convened on 11th October-2021 and to discuss the progress of NAAC related work.
14. AQAR-2021 preparation was completed and the same was submitted to the NAAC website on 22nd March-2022 and SSR preparation was started.
15. Faculty development Programme for supporting staff of various affiliated colleges under Kannur University was organized on 14th May-2022.
16. Various academic activities like Orientation, Bridge courses, mentoring programmes etc. were held and co-curricular activities were also conducted by each department and reports were collected.