# N.A.M.COLLEGE KALLIKKANDY

*Kerala Govt. Aided College, Affiliated to Kannur University*
*Accredited by NAAC with 'B' Grade*
**Kallikkandy P.O., Kannur Dt. Kerala, PIN 670693**
www.namcollege.in

**Annual Quality Assurance Report**
**(AQAR of IQAC)**
**July 2016 – June 2017**

*Submitted to*

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**
*An Autonomous Institution of the University Grants Commission*
P.O. Box No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore – 560072 India

# Annual Quality Assurance Report (AQAR)
## of the IQAC, 2016-2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

# Part – A

## 1. Details of the Institution

1.1 Name of the Institution

NAM College Kallikkandy

1.2 Address Line 1

Kallikkandy P.O

Address Line 2

Kannur Dt.

City/Town

Kallikkandy

State

Kerala

Pin Code

PIN 670693

Institution e-mail address

namcollege@yahoo.co.in

Contact Number:

O490 2463067

Name of the Head of the Institution:

Dr. K.K. Musthafa

Tel. No. with STD Code:

O490 2463067

Name of the IQAC Co-ordinator:

Dr. Joy Varkey

Mobile:

9446987606

IQAC e-mail address: namiqac2014@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* KLCOGN22888

1.4 **NAAC Executive Committee No. & Date:** EC(SC)/14/A&A/10.1 dated 29 March 2016
*(For Example EC/32/A&A/143 dated 3-5-2004.*
*This EC no. is available in the right corner- bottom*
*of your institution's Accreditation Certificate)*

1.5 Website address: www.namcollege.in

Web-link of the AQAR: www.namcollege.in/AQAR2015-1.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|-----------------------|-----------------|
| 1 | 1st Cycle | B | 2.48 | 2016 | up to March 28, 2021 |

1.7 Date of Establishment of IQAC: DD/MM/YYYY    7 July 2014

**1.8 AQAR for the year** *(for example 2010-11)*    2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2014-15 dated 19-02-2016
   ii.  AQAR 2015-16 dated 12-10-2016

1.10 Institutional Status

   University          State  [X]  Central  [ ]  Deemed  [ ]  Private  [ ]

   Affiliated College      Yes  [X]      No  [ ]

   Constituent College     Yes  [ ]      No  [X]

   Autonomous college of UGC   Yes  [ ]   No  [X]

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Regulatory Agency approved Institution     Yes ☐    No [X]
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education [X]    Men ☐    Women ☐

                        Urban ☐    Rural [X]   Tribal ☐

Financial Status    Grant-in-aid [X]    UGC 2(f) [X]    UGC 12B [X]

                  Grant-in-aid + Self Financing [X]    Totally Self-financing ☐

## 1.11 Type of Faculty/Programme

Arts [X]    Science [X]   Commerce [X]   Law ☐     PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐    Health Science ☐    Management ☐

Others   (Specify)    .    Nil

1.12 Name of the Affiliating University *(for the Colleges)*    Kannur University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University    Nil

University with Potential for Excellence    Nil      UGC-CPE   Nil

DST Star Scheme    Nil               UGC-CE   Nil

UGC-Special Assistance Programme    Ni      DST-FIST   Nil

UGC-Innovative PG programmes    Nil      Any other (*Specify*)   Nil

UGC-COP Programmes    Nil

# 2. IQAC Composition and Activities

2.1 No. of Teachers `9`

2.2 No. of Administrative/Technical staff `2`

2.3 No. of students `1`

2.4 No. of Management representatives `1`

2.5 No. of Alumni `1`

2. 6 No. of any other stakeholder and
   community representatives `Nil`

2.7 No. of Employers/ Industrialists `Nil`

2.8 No. of other External Experts `2`

2.9 Total No. of members `16`

2.10 No. of IQAC meetings held `4`

2.11 No. of meetings with various stakeholders:   No. `2`   Faculty `1`

Non-Teaching Staff Students `1`   Alumni `--`   Others `--`

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No `Nil`

If yes, mention the amount `Nil`

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. `7`   International `Nil`   National `1`   State `Nil`   Institution Level `6`

| (ii) Themes | <ul><li>Web application development</li><li>Digital transformation</li><li>Research issues in computer science</li><li>Computer hardware training</li><li>Cultural Heritage in north Malabar</li><li>Fort .St. Angelo at Kannur: On Site Conference</li><li>Numismatic Exhibition</li></ul> |
|---|---|

2.14 Significant Activities and contributions made by IQAC

- Restructured tutorial classes
- Assisted and monitored activities of Walk with Scholar (WWS) and Student Support Porgrammes (SSP)
- Supported conducting of job fair
- Creation of English language lab
- Guidance to undertake UGC funded extension activities
- Assessment of students feed back
- Assessment of academic performance of students
- Evaluation of teaching- learning process

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| 1. Conducting of model examination on time<br>2. Convening of Class PTA meetings<br>3. Organising job fair<br>4. Creation of Career and Placement Cell<br>5. Creation of English language club<br>6. Restructuring tutorial system<br>7. Creation of monitoring committee for WWS and SSP<br>8. Completion of indoor stadium<br>9. Completion of sports ground<br>10. Creation of a formal space for IQAC | 1. Conducted model examination on time<br>2. Convened Class PTA meetings<br>3. Organised the job fair<br>4. Established the cell<br>5. Established the language lab<br>6. Restructured the tutorial system<br>7. Formed the monitoring committee for WWS and SSP<br>8. Indoor stadium work going on<br>9. Sports ground work going on<br>10. To be completed |

*Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body        Yes  X     No  ☐

Management  X     Syndicate  ☐     Any other body  X

Provide the details of the action take

AQAR has been approved by the Management and Staff Council for submission

# Part – B
## Criterion – I
### 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | -- | -- | -- | -- |
| PG | **4** (aided -1, un-aided -3) | -- | **3** | -- |
| UG | **7** (aided -6, un-aided 1) | -- | **1** | -- |
| PG Diploma | -- | -- | -- | -- |
| Advanced Diploma | -- | -- | -- | -- |
| Diploma | -- | -- | -- | -- |
| Certificate | -- | -- | -- | -- |
| Others | - | -- | -- | -- |
| **Total** | **11** | -- | **4** | -- |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | -- | -- | -- | -- |
| Innovative | -- | -- | -- | -- |

1.2  (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 11 ( all programmes) |
| Trimester | -- |
| Annual | -- |

1.3 Feedback from stakeholders*    Alumni  | X |   Parents  | X |   Employers  | X |  Students  | X |
*(On all aspects)*

Mode of feedback    :    Online  | -- |   Manual  | X |   Co-operating schools (for PEI)  | -- |

*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> No.  Revision and updating of regulation/syllabi come under the jurisdiction of Kannur University, to which the college has been affiliated.

1.5 Any new Department/Centre introduced during the year. If yes, give details.    | -- |

# Criterion – II
## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| 25 | 14 | 11 | -- | -- |

2.2 No. of permanent faculty with Ph.D.    9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil |

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guests 27      No visiting faculty      2 FIP substitute

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | Nil | 3 | 3 |
| Presented papers | Nil | Nil | 1 |
| Resource Persons | Nil | 1 | 1 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Student oriented methods: group discussion, seminars, power point presentation, peer team teaching, practical sessions, study tours, field visits, online attendance etc

2.7 Total No. of actual teaching days during this academic year    184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)    Dependant on Kannur University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop    12 in Board of Studies

2.10 Average percentage of attendance of students    91%

2.11 Course/Programme-wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Total Passed | Division | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | A+ | A | B+ | B | C+ | C | D | E | % |
| B.Com | 50 | 33 | - | 3 | 14 | 14 | 2 | - | - | - | 66% |
| B.Sc Polymer Chemistry | 28 | 14 | 1 | 11 | - | 2 | - | - | - | - | 50 % |
| B.Sc Computer Science | 29 | 18 | - | 1 | | 13 | | 3 | 1 | - | 62.07% |
| B.Sc Mathematics | 27 | 19 | - | 4 | - | 8 | - | 6 | 1 | - | 70.37% |
| B.A English | 20 | 10 | - | - | - | 3 | - | 5 | 2 | - | 50% |
| B.A History | 30 | 07 | - | - | - | 2 | - | 4 | 1 | - | 23.33% |
| M.Com | 18 | 12 | - | - | - | 5 | - | 7 | - | - | 66.67% |
| M.Sc Computer Science* | | | | | | | | | | | |
| M.A English* | | | | | | | | | | | |
| *Result not published | | | | | | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Collection and analysis of students' feedback, monitoring attendance of students, meeting with parents, assessment of results of model examination and university level examinations etc

2.13 Initiatives undertaken towards faculty development:

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | Nil |
| UGC – Faculty Improvement Programmes | 3 |
| HRD programmes | Nil |
| Orientation programmes | Nil |
| Faculty exchange programme | Nil |
| Staff training conducted by the university | Nil |
| Staff training conducted by other institutions | Nil |
| Summer / Winter schools, Workshops, etc. | Nil |
| Others | Nil |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 15 | 02 | -- | 01 |
| Technical Staff | 02 | -- | -- | -- |

# Criterion – III
## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouragement to teaching faculty to apply for research projects
- Sensitizing teachers to register for doctoral programmes
- Initiatives for opening a research centre to study local issues

3.2        Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.3        Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.4        Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | -- | -- | -- |
| Non-Peer Review Journals | -- | -- | -- |
| e-Journals | -- | -- | -- |
| Conference proceedings | -- | -- | -- |

3.5 Details on Impact factor of publications:

Range [ -- ]    Average [ -- ]    h-index [ -- ]    Nos. in SCOPUS [ -- ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | -- | -- | -- | -- |
| Minor Projects | -- | -- | -- | -- |
| Interdisciplinary Projects | -- | -- | -- | -- |
| Industry sponsored | -- | -- | -- | -- |
| Projects sponsored by the University/ College | -- | -- | -- | -- |
| Students research projects *(other than compulsory by the University)* | -- | -- | -- | -- |
| Any other(Specify) | -- | -- | -- | -- |
| Total | -- | -- | -- | -- |

3.7 No. of books published    i) With ISBN No.   [ -- ]    Chapters in Edited Books   [ -- ]

ii) Without ISBN No.  | -- |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- |    CAS | -- |    DST-FIST | -- |

DPE | -- |    DBT Scheme/funds | -- |

3.9 For colleges    Autonomy | -- |    CPE | -- |    DBT Star Scheme | -- |

INSPIRE | -- |    CE | -- |    Any Other (specify) | -- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | -- | 2 | 2 | -- | 2 |
| Sponsoring agencies | -- | Govt and Management | Govt. of Kerala | -- | Management |

3.12 No. of faculty served as experts, chairpersons or resource persons | 4 |

3.13 No. of collaborations    International | -- |    National | -- |    Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | -- |    From Management of University/College | -- |

Total | -- |

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | Nil |
| | Granted | Nil |
| International | Applied | Nil |
| | Granted | Nil |
| Commercialised | Applied | Nil |
| | Granted | Nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows
   Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| -- | -- | -- | -- | -- | -- | 2 |

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

2

6

3.19 No. of Ph.D. awarded by faculty from the Institution    --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF    --    SRF    --    Project Fellows    --    Any other    --

3.21 No. of students Participated in NSS events:

University level    30    State level    45

National level    --    International level    --

3.22 No. of students participated in NCC events:

University level    --    State level    3

National level    --    International level    --

3.23 No. of Awards won in NSS:

University level    --    State level    --

National level    --    International level    --

3.24 No. of Awards won in NCC:

University level    --    State level    19 B & 11 C Certificates

National level    --    International level    --

3.25 No. of Extension activities organized

University forum    --    College forum    --

NCC    2    NSS    5    Any other    2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Environment protection and wetland conservation
- Kidney and eye test conducted at Kallikkandy town for the local public
- Energy conservation awareness workshop at Chockli and Kallikkandy
- Reception to Manava yatra of Kidney Foundation at Kallikkandy
- Hospital cleaning at Panoor
- Blood donation by the students in the camp and as and when required by patients at the nearby hospitals

# Criterion – IV
## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 68553 sq. mts | Nil | Management | 68553 Sq.mts |
| Class rooms | 30 | 2 | Management | 32 |
| Laboratories | 4 | Nil | Management, UGC and Govt of Kerala | 4 |
| Seminar Halls | 1 | Nil | Management | 1 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | -- | 15 computers and 2 printers | Management | -- |
| Value of the equipment purchased during the year (Rs. in Lakhs) | -- | 410000 | Management | -- |
| Others | -- | -- | -- | -- |

4.2 Computerization of administration and library

> Administrative sections, departments and library have been already computerized

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 10933 | 2882911 | 729 | 208242 | 11662 | 3091153 |
| Reference Books | 851 | 687609 | 20 | 8755 | 871 | 696364 |
| e-Books | -- | -- | -- | -- | -- | -- |
| Journals & periodicals | 46 | 27730 | 14 | 16550 | 60 | 44280 |
| e-Journals | 1 | 5000 | renewed | -- | 1 | 5000 |
| Digital Database | -- | -- | -- | -- | -- | -- |
| CD & Video | -- | -- | -- | -- | -- | -- |
| Others (specify) | -- | -- | -- | -- | -- | -- |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 122 | 4 | 1 | 2 | 1 | 1 | 7 | 2 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Added | -- | -- | -- | -- | -- | -- | -- | -- |
| Total | 122 | 4 | 1 | 2 | 1 | 1 | 7 | 2 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer training to the teaching and non teaching staff
- Training to students on the use of online knowledge repositories

4.6  Amount spent on maintenance in lakhs :

  i)  ICT                                        97577

  ii)  Campus Infrastructure and facilities       698450

  iii) Equipments                                  --

  iv) Others                                      178501

  **Total :**      974528

# Criterion – V
## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation sessions for students, especially in the first semester about support services
- Information about student support services given in the college calendar and website.

5.2 Efforts made by the institution for tracking the progression

- Maintenance of progression records
- Report by the alumni

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|---|---|---|---|
| 762 | 133 | -- | -- |

(b) No. of students outside the state

| -- |
|---|

(c) No. of international students

| -- |
|---|

Men

| No | % |
|---|---|
| 215 | 24 |

Women

| No | % |
|---|---|
| 680 | 76 |

| | Last Year | | | | | | This Year | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 7 | 27 | 3 | 760 | 6 | 797 | 14 | 32 | 8 | 841 | 2 | 895 |

Demand ratio:   University level centralised admission         Dropout: 12%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career orientation centre of the college offers coaching for competitive examinations

No. of students beneficiaries

| 60 |
|---|

5.5 No. of students qualified in these examinations

NET | -- |   SET/SLET | -- |   GATE | -- |   CAT | -- |

IAS/IPS etc | -- |   State PSC | -- |   UPSC | -- |   Others | -- |

5.6 Details of student counselling and career guidance

- Counseling to students who are poor academic performance
- Orientation classes on career options in India and abroad
- Providing information about different job opportunities

No. of students benefitted

148

5.7 Details of campus placement

|  | *On campus* | | *Off Campus* |
| --- | --- | --- | --- |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2 | 85 | 18 | - |

5.8 Details of gender sensitization programmes

- Seminar on gender equality and women empowerment
- Karate training programme for women
- Orientation class on female health and hygiene
- Mehandi designing copetition

5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level   85    National level   8    International level   --

No. of students participated in cultural events

State/ University level   72    National level   --    International level   --

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports :  State/ University level   15    National level   --    International level   --

Cultural: State/ University level   10    National level   --    International level   --

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution (Sahayi) | 31 | 62400 |
| Financial support from government | 109 | 605000 |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11   Student organised / initiatives

Fairs       : State/ University level   | 2 |      National level   | -- |      International level   | -- |

Exhibition: State/ University level   | 1 |      National level   | -- |      International level   | -- |

5.12   No. of social initiatives undertaken by the students:      | 3 |

5.13   Major grievances of students (if any) redressed:      Nil

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**: Education for Intellectual Formation, Liberation and National Integration
>
> **Mission:** To impart quality education to students belonging to different communities, especially the minority community in the rural area and equip them to achieve and manage the latest requirements of living through innovation and updating, and in unison to buttress the intellectual and moral strengthening of the youth to act as a creative force in the process of nation building.

6.2 Does the Institution has a management Information System

> The college promotes integrated and participative management of information system with the support of academic and administrative constituents. The college Management, College Council, Departments of different faculties and PTA play an important role in this process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college, being an affiliated institution, does not have any role and power in the development of curriculum. The affiliating institution, Kannur University, is responsible for curriculum development.

6.3.2 Teaching and Learning

> The college promotes student oriented teaching and learning practices. Lecturing method, peer team teaching, group discussion, power point presentation, seminar, field visits, study tours, writing essays, book reviews, quiz programmes etc are methods for teaching-learning.

6.3.3 Examination and Evaluation

> The college has a regular system of conducting unit test and model examinations. All answer scripts will be evaluated and given back to students. Result assessment will be held at the concerned department level and in the college council meetings.

6.3.4 Research and Development

> Two faculty members (one from Department of Polymer Chemistry and one from Department of Computer Science) are in Ph.D research programme under Faculty Development Scheme of the UGC. The college does not have its own research centre.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a central library, department libraries, ICT labs, network resource centre, gymnasium etc.

### 6.3.6 Human Resource Management

No separate section for human resource management in the college. However, the college management takes necessary steps in this regard as and when requires.

### 6.3.7 Faculty and Staff recruitment

No recruitment of permanent faculty and staff positions in 2016-17 as it is dependent on the decisions and policies of the State Government.

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

Admission to undergraduate and post-graduate degree programmes was done on the basis of Kannur University rules and regulation

### 6.4 Welfare schemes for

| Teaching | -- |
|---|---|
| Non teaching | -- |
| Students | yes |

### 6.5 Total corpus fund generated

3853500

### 6.6 Whether annual financial audit has been done

Yes  X   No ☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | -- | -- | Yes | IQAC |
| Administrative | Yes | Govt | Yes | Management |

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes ☐    No  X

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For PG Programmes        Yes [ ]        No [ X ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The college being an affiliated institution under Kannur University has no power to make examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Not applicable

6.11 Activities and support from the Alumni Association

> Maharoof Memorial Award to best outgoing student from Department of Commerce and Lisha Memorial Award to best outgoing student from Department of Computer Science.

6.12 Activities and support from the Parent – Teacher Association

> Parent-Teacher Association supported creation of infrastructure and payment of salary to guest faculty

6.13 Development programmes for support staff        Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

> - *Swatch Bharath* mission on going
> - Campaign for plastic-free campus on going
> - Clean Kallikkandy town and college neighbourhood programme

# Criterion – VII

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Extension programmes aimed at college-society interactions:
> - Blood donation camp
> - Blood donation to patients as and where required
> - Kidney and Eye test camp at Kallikkandy Town
> - Onam festival programme at Maithri special school
> - Environment protection awareness class
> - Manava Yatra programme in connection with Kidney donation
> - Energy conservation awareness class at Kallikkandy and Chokli towns

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. Conducted of model examination on time
> 2. Convened of Class PTA meetings
> 3. Organised job fair
> 4. Established Career and Placement Cell
> 5. Established of English language lab
> 6. Reorganised tutorial system
> 7. Formed monitoring committee for WWS and SSP activities

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Blood donation programmes
> 2. Environment and energy conservation programmes

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

> Green campus project, plastic free campus, e-waste management, environment protection awareness programmes etc. undertaken by the college as done in the previous year.

7.5 Whether environmental audit was conducted?     Yes  [ X ]   No [  ]

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7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)

Strength:
- Excellent faculty dedicated to teaching
- Intuition committed to extension/community services

Weakness:
- Relatively low level of communication skill of students in English
- The rural milieu of the institution and lack of transportation facilities

Opportunities:
- To introduce post-graduate programmes
- To undertake research programmes by faculty members
- To start coaching centre for competitive examinations

## 8. Plans of institution for next year

- Completion of the work of student facility centre
- Completion of indoor stadium and open stadium
- Research projects on environmental and social issues

*Name Dr. Joy Varkey*                                      *Name Dr. K.K. Musthafa*

*Signature of the Coordinator, IQAC*                       *Signature of the Chairperson, IQAC*

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