

NAM COLLEGE KALLIAKKNDY
DEPARTMENT OF MANAGEMENT STUDIES
“BASICS OF EXCEL”
ICT SKILL DEVELOPMENT PROGRAMME

DATE:29/03/2023

Department of management studies in association with IQAC conducted an ICT Skill Development Programme named “Basics of Excel” for the second year students of the department.

Microsoft excel is a spreadsheet program used to record and analyze numerical and statistical data. It provides multiple features to perform various operations like pivot table, graph tools etc. in the session they discussed the most frequently used functions in excel like IF Function, COUNTIF Function, DATE Function etc.

Mr. Muhammad Anzeer k k, Assistant Professor in BBA Department handled the session. other faculty members of the department was joined in the session.

